

**WAGIN WORKGROUP  
26 JULY 2012 MEETING NOTES**

**Attendees** Charlie Summers, Sam Anderson, Alan Crawford, Susan Lee, Dick DeVore, Brad Frantz, Virginia Smith, Michele King

**Equipment Installation Update**

- Thayerville- ARINC: Firmware in radios need to be uploaded
- Grantsville- TWR: Incomplete
- Mount Savage- ALCO install a microwave link; antennas need to be adjusted
- Route 135-SHA/ARINC- Incomplete

**Repeater Listing**

- Washington- All sites have repeaters
- Allegany- No sites have repeaters
- Garrett- Grantsville, Elder Hill and Eagle Rock have repeaters

Dick DeVore questioned placing routers within emergency vehicles to increase the broadband connection for IPCIS. Rob Anderson indicated routers can be placed in emergency vehicles. Necessary software for the router would be depended on configuration and location. In regards to security, there would not be any issues since the connection would utilize an encrypted VPN. Also the Workgroup agreed mobile command units are the next top priority for equipment purchases. Additionally Mr. DeVore suggested Rob Anderson conduct a demonstration of the IPICS Client on an IPAD during the next meeting. Mr. Anderson stated he will provide a handout and conduct the demonstration.

**Weekly PSAP Testing**

Workgroup members suggested performing a scenario based test once a month. The scenario would involve personnel being in the field and requesting resources from dispatch. This scenario would be emailed five minutes before testing to determine dispatch's ability to create the appropriate patches needed utilizing WAGIN.

**WAGIN EXERCISE**

- Participant Feedback Summary and Role listing were distributed for review; both handouts are attached. According to participant feedbacks, the overall assessment of the exercise was good. The majority of the participants strongly agreed that the exercise was useful for someone in their position. A total of 40 players participated in the exercise.
- The Workgroup discussed communications conducted during the exercise and the issues that occurred. Alan Crawford suggested the next exercise should test the Communication Centers.
- For the Improvement Plan of the After Action Report, the following next steps will be included:
  - Conduct an exercise in each county with that focused on Communication Centers operations
  - Conduct an evening workshop with dispatch on patching utilizing the IPICS software
  - Install additional interoperability frequencies in DNR radios

The WAGIN Workgroup discovered that the Washington console did not have GC WAGIN 1 and 2 installed, nor did Garrett's console have AC WAGIN 1 and 2. Rob Anderson is aware of the issue and will ensure both consoles include all three county intercom channels. Charlie Summers questioned IPICS capability of alerting dispatch when

a tower is not functioning and if IPICS cannot, then can a diagnostic signal be placed in the IPICS software for each WAGIN site. Rob Anderson indicated that IPICS does not currently have that capability, however he will discuss the diagnostic signal concept internally with ARINC. The Workgroup also questioned IPICS capability of adding a radio resource to an already established VTG. Mr. Anderson stated additional resources can be incorporated into an existing or already establish VTG (patch).

#### **WAGIN Field Guide**

- Michele King provided Draft Field Guides to the three counties. Ms. King met with Roger Bennett 24 July 2012 to finalize Allegany County's portion of the Field Guide. Sam Anderson will provide final feedback on Washington County's portion. Additionally, Ms. King will meet with Brad Frantz on 6 August 2012. Each County is to review and provide final comments by **17 August 2012**.

#### **WALL MAPS**

- Michele King provided draft wall maps to each county. Minor modifications will be made and final copies will be provided via email.

#### **WAGIN Training Video/Manual**

- Under development and will be available for review/comment late August 2012.

#### **ICW III**

- 23-24 September 2012
- Registration material to be distributed at the 31 July 2012

The Workgroup suggested a short COML training to be conducted on Sunday, September 23<sup>rd</sup>. Robert Pedersen was contacted and will inform S&S if this is possible. Mr. Pedersen was also informed of West Virginia counties possessing IPICS software however lacking the technical assistance and funding for installation. It was mentioned to Mr. Pedersen that the WAGIN Workgroup is interested in working with West Virginia's RIC III.