

**WAGIN WORKGROUP
MEETING NOTES
MEETING DATE: 29 NOVEMBER 2012**

Attendees: Dick DeVore, Susan Lee, Roger Bennett, Virginia Smith, Michele King, Sam Anderson, Charlie Summers, Brad Frantz, Greg Ganoë, Lori Stone and Gary Zamerski.

WAGIN Tower Site Update

Dick DeVore informed the group that the Mount Savage and Westernport towers sites are functional. In addition, Allegany County is currently working with Hampshire County, West Virginia for the placement of equipment on the Cacapon Mountain tower site. An invitation for Hampshire County to utilize the Westernport tower site has been made. Interstate MOU's were then discussed. Roger Bennett stated it would be best if Allegany County worked with Maryland representatives for their MOU's, while Mineral and Hampshire Counties should consult with their West Virginia representatives. Therefore, on the WAGIN Workgroup's behalf, S&S will work with Lori Stone on obtaining MOU examples.

Greg Ganoë indicated that he has spoken with Joe Gonzalez, Director of Communications - West Virginia DHHR State Trauma& EMs, regarding the Maryland-West Virginia linkages. Mr. Gonzalez supports the Cacapon Mountain tower site connection to Allegany County as well as the Thayerville tower site connection to West Virginia.

The Workgroup decided to schedule a one-day workshop to join key personnel from West Virginia and Maryland. S&S will coordinate the one-day workshop. This workshop was a Next Step item in the ICW III Synopsis, excerpt below.

The following Next Steps in the ICW III Synopsis could be accomplished with this one-day workshop:

- *Coordination and organization of future meetings. Establish who is to be included in future meetings.*
- *Organize a workshop to develop interoperability policies and governance for interstate communication.*

WAGIN 101

Michele King provided the Workgroup a copy of the WAGIN 101 Training Manual and a preview of the WAGIN 101 Video. Workgroup members are to provide comments by COB on 10 December 2012.

Grant Review

- FY10 IECGP Grant
 - Change Request submitted to FEMA to allow for equipment back-up purchase
 - \$55,000 match needed – Garrett County will provide match
 - Performance Period – 1 June 2010 to 30 May 2013
 - Grant extension request will be submitted in February 2013 by the State

The Workgroup reviewed the FY10 IECGP Draft Budget provided by S&S. Since the draft budget exceeded the FY10 IECGP Grant amount, the Workgroup prioritized the listing as follows:

1. Project Management
2. Repeater Project
3. ICW IV

4. WAGIN System Operational Training and TTX
5. COML Training
6. Communication Tower Assessment and Database
7. Regional WAGIN Radio Cache
8. Mobile Command Post WAGIN Equipment

A final budget will be distributed to the Executive Committee for review and approval.

Next Meeting

Date: 17 January 2012

Time: 10:00 am

Location: Allegany County Public Safety Building, PPG Road