

**WAGIN WORKGROUP
MEETING NOTES
MEETING DATE: 10 APRIL 2013**

Attendees: Dick DeVore, Susan Lee, Roger Bennett, Brad Frantz, Charlie Summers, Lori Stone, Virginia Smith and Michele King

Grant Review

Lori Stone informed the Workgroup of potential issues pertaining to the FFY 2010 IECGP Extension Request. FEMA is reviewing all extension requests at this time and have been reluctant to grant extensions without proof of encumbrance. To that end, planning and training activities were assigned cost figures and dates of completion. Ms. Stone submitted this additional information on 9 April 2013 in an effort to strengthen the Maryland Grant Extension Request.

- FFY 2010 IECGP performance period ends May 31, 2013;
- Extension Request Pending.

Repeater Project

- Purchase Orders obtained for five sites;
- Invoices must be processed within MEMA GMS by May 31, 2013.

One-Day Workshop

WAGIN & West Virginia Partnership Interoperability Workshop:

- Forty Registered at this time;
- WV Counties not registered to date: Preston, Tucker, and Jefferson- Ms. King requested that Washington County reach out to Jefferson County. Brad Frantz indicated that he had spoken to Preston and he would contact Tucker County;
- Agenda-Attached.

COML Training

- Twenty-Five Registered to date;
- Open seats-Five;
- Parking Passes distributed to John Frank and attendees from Allegany and Washington Counties. Ms. King will distribute remaining passes to all participants Monday morning-first day of class;
- Confirmation emails with parking and driving directions were distributed 11 April 2013;
- Ms. King will meet with class instructors and prepare classroom. Manuals will be placed on classroom desks prior to student arrival Monday morning;
- Allegany County will provide Mobile Command Unit for training on Tuesday, April 16th from 1-2:00 PM, as per instructor request.

Training and Exercise Events

- COML Training – April 15th to 17th 2013
- WAGIN & West Virginia Partnership Interoperability Workshop – 18 April 2013
- Tabletop Exercise (multiple scenarios) – June 2013
- Full-Scale Exercise and ICW IV – September 2013

Next Steps

- June TTX
 - ❖ Date & Time
 - ❖ Scenarios
 - ❖ Registration-Participant Listing
 - ❖ Script Cards for each Scenario
- Development of WAGIN Tower Site Database
 - ❖ Data Sheets
 - ❖ Schedule Site Visits
 - ❖ Database & Mapping
- ICW IV & Exercise
 - ❖ Agenda
 - ❖ Confirm Venue for both Exercise & Conference
 - ❖ Registration-Participant Listing
 - ❖ Confirm Presenter(s)
 - ❖ Conference Binders
 - ❖ Exercise Materials: Players Handbooks, Briefing Materials, Scenario, Deployment Timetable, and Name Tags

Next Meeting Date

2 May 2013

10:00 AM

Allegany County Public Safety Building, PPG Road