

**WAGIN WORKGROUP  
MEETING NOTES  
MEETING DATE: 21 MARCH 2013**

**Attendees:** Charlie Summers, Sam Anderson, Kevin Lewis, Susan Lee, Roger Bennett, Phil Via, Greg Ganoe, Brad Frantz, John Frank, Terry Cain, Darien Manley, Erica Carlson, Virginia Smith and Michele King

**One-Day Workshop**

Michele King reviewed the WAGIN & West Virginia Partnership Interoperability Workshop attendee listing with the Workgroup. Ms. King informed the group that three West Virginia counties; Preston, Tucker and Jefferson, have not registered to attend. It was suggested that the Executive Committee should follow up with their counterparts. Ms. King presented the Draft Agenda as follows:

- **MD FiRST Update**
  - Ray Lehr
- **Use of National Interoperability Channels**
  - MD & WV Update
    - MD – Kevin Lewis
    - WV – GE McCabe / Joe Gonzalez
- **MIEMSS Fiber at Thayerville**
  - Rich Berg
- **Current County to County Interoperability – programming resources**
  - Garrett County → Preston County
    - Garrett County – ?
    - Preston County – ?
  - Allegany County → Mineral & Hampshire Counties
    - Allegany County – Roger Bennett / Greg Ganoe
    - Mineral County – William Hentosh
    - Hampshire County – Michael Crouse
  - Washington County → Jefferson County
    - Washington County – Kevin Lewis
    - Jefferson County – ?
- **Governance between WAGIN and RIC II, III & IV**
  - Facilitated discussion

S&S Planning and Design will prepare draft governance and provide at the next WAGIN Workgroup meeting for review. Ms. King is currently working with Michael Crouse, Hampshire County, on obtaining tower site resources and coordinates for each West Virginia County. Finally, S&S will provide Workshop binders for each participant. Binders will include both the draft governance and county-by-county reference materials.

**SHA Discussion**

Darien Manley informed the Workgroup that he spoke with Craig Fetzer regarding the replacement of WAGIN equipment for the Cumberland tower site. Mr. Fetzer indicated SHA PSIC was the intended funding sources for the Cumberland tower site, however the 2007 PSIC funds were expended and no new PSIC funding was allocated in subsequent years. Mr. Manley stated SHA will continue their efforts in replacing this equipment. Roger Bennett informed the Workgroup that a load test is being conducted at the Cumberland tower site. Recently, 13 antennas and 4 dishes were removed from the tower site. In the event the site cannot be utilized, the Seneca tower site will

be used. Mineral and Hampshire Counties will be able to connect to either tower site once equipment is installed.

### **COML Training**

Michele King reviewed the list of registrants attending the COML training. Ms. King informed the Workgroup that Garrett County invitees have not registered to date. John Frank will speak to the Communications staff and encourage registration. Ms. King also indicated that 2 personnel from Berkeley, Hampshire, Grant and Mineral Counties have been invited to attend the training. Training participants that have registered were informed that parking instructions permits and will be provided.

### **Repeater Project**

The Allegany County WAGIN Repeater Project Price Quote from Gano Enterprises was reviewed. The total cost for three sites was \$ 32,900.00. Remaining grant funds are available. Executive members voted to allocate the remaining balance of \$27,100.00 to Garrett County. The funding will provide repeaters at the Thayerville and Route 135 tower sites.

### **Training and Exercise Events**

- COML Training – April 15<sup>th</sup> to 17<sup>th</sup> 2013
- WAGIN & West Virginia Partnership Interoperability Workshop – 18 April 2013

Due to limited grant performance period, the Workgroup formulated the following next steps and associated timeframes:

- Tabletop Exercise (multiple scenarios) – June 2013
- Full-Scale Exercise and ICW IV – September 2013

### **Next Meeting Date**

- 10 April 2013  
1:30 pm  
PPG Road